



TESTING with ACCOMMODATIONS Entrance to Prek - Grade 1

Eligibility

A student with a documented disability may be eligible for accommodations on AABL (Admissions Assessment for Beginning Learners). The child must:

- Have a physical, cognitive, or psychological disability that necessitates testing accommodations
- Have complete and specific documentation that establishes a current need for the requested accommodations

Review Process

- When ERB has received your application, an email will be sent to confirm that the review/approval process has begun.
- If there is any problem with the application, the AABL reviewer will call or email you to resolve the issue.
- Once the review, test date, and location have been determined, a verification letter will be sent by email confirming the approved accommodations. This letter will serve as your entrance ticket to the testing session.

Accommodations Requests

The goal of offering accommodations is to provide equal access to all children taking AABL (Admission Assessment for Beginning Learners). Accommodations requests must be current to the child's needs. An application with complete documentation must be submitted each time the child tests with AABL, even if accommodations were approved for previous testing.

All documentation sent to ERB is kept strictly confidential, and the information is not released to the schools when the score reports are sent. The test site will be notified of the approved accommodations only so they may make the appropriate arrangements.

The Educational Records Bureau is committed to providing appropriate accommodations for all eligible students on AABL (Admissions Assessment for Beginning Learners).

Checklist for the Completion of the Application Form

STEP 1: Registration Information

Print the information requested clearly. Double check that your email address is written clearly, because we use this address to contact you with questions and status issues. Double check that you have listed a test site, test date, and test time. You must also include at least one school to receive the score report.

STEP 2: Payment

Check which type of testing situation you are applying for. Include credit card information and billing address if different from home address. Fees must be paid in full before a child's registration may be processed.

STEP 3: Parent Agreement

Sign and date.

STEP 4: Accommodations Request

Please detail the specific modifications utilized for the child, such as sound amplification, sign language interpretation, picture magnification, or 1:1 paraprofessional. Please note that most assistive technology would need to be provided by the family.

STEP 5: Documentation

This information must be submitted and be current. The documentation must state the specific disability, as diagnosed. This documentation alone does not guarantee that a child is eligible for testing accommodations on the AABL. Accommodation requests and documentation will be reviewed and granted on a case by case basis.

Types of Supporting Documentation That May Be Submitted:

- Formal Testing—a report of a medical diagnosis
- Early Intervention Documentation—documentation through public school system determining eligibility for Early Intervention programs
- Physician Letter—a letter from a medical doctor if the accommodations required are due to a medically-treated issue such as an injury, vision impairment, deafness, paralysis, a psychological condition, or a physical disability

Please take note that additional documentation may be requested.

APPLICATION FORM (PAGE 1 OF 2) Return this form by email to AABLReview@erblearn.org.

This form and all supporting materials must be submitted together and received at least one week in advance of the requested test date.

For proper processing of the accommodation request(s), please submit:

- 1) This registration form
- 2) Payment
- 3) Parent Agreement
- 4) Accommodations Request
- 5) Complete supporting documentation

STEP 1: REGISTRATION INFORMATION

Child's First Name: _____ Child's Last Name: _____

Address: _____

City, State, Zip: _____

Home Phone: _____ Office Phone (optional): _____

Parent's Cell Phone (optional): _____ Parent's Email Address: _____

Gender of Student: _____ Date of Birth: _____ Current Grade: _____

Grade Applying For: _____ AABL Test Site: _____

AABL Test Date: _____ AABL Test Time: _____

School(s) to receive AABL score report (up to six for testing fee): _____

FEES

Choose one of the following:

Testing at a School: \$65
Small group administration.

Testing at an Office (small group): \$65

Additional Services and Fees:

Change of Test Site Fee: \$25

STEP 2: PAYMENT

Pay by credit card

Visa

Mastercard

American Express

Total Fees: _____

Card Number: _____ Expiration Date: _____

Card Holder's Name (please print): _____

Card Holder's Signature: _____

Billing address if different from home address: _____

APPLICATION FORM (PAGE 2 OF 2) Return this form by email to AABLReview@erblearn.org.

STEP 3: PARENT AGREEMENT

I wish to apply for testing accommodations on AABL (Admission Assessment for Beginning Learners). I agree to give the Educational Records Bureau permission to view the documentation that I, schools, and/or licensed professionals submit in conjunction with this application for requested testing accommodations. I attest that all information I have provided is true and accurate.

Parent or Guardian's Name: _____

Parent or Guardian's Signature: _____

Date: _____

STEP 4: ACCOMMODATIONS REQUEST

Please detail the specific modifications utilized for the child in the section below, such as sound amplification, sign language interpretation, picture magnification, or 1:1 paraprofessional. Please note that most assistive technology would need to be provided by the family. Also note if the child requires specific modifications to the physical testing environment.

Please describe the circumstances in which accommodations are required.

STEP 5: DOCUMENTATION

This information must be submitted and be current. Please refer to page 1 for requirements.