

CTP CALCULATOR POLICY

This document outlines the Calculator Policy for the CTP (Comprehensive Testing Program) offered by the ERB (Educational Records Bureau). This policy applies to both online and paper testing formats; please follow these policies for CTP Online and CTP 5.

Standard Testing Situations

Calculator use is prohibited on the CTP because students are not required to perform more than basic calculations to arrive at the correct answer. With a single exception, calculator use is **prohibited** on **all subtests** of CTP Online and CTP 5. The only exception to this policy is that calculator use is **optional** on Part 2 of the Mathematics Subtest in Levels 9 and 10.

Accommodations

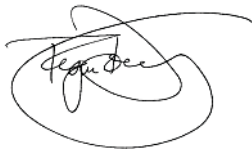
Students with a disability that impairs their ability to perform basic calculations may, at the discretion of school administration, use a calculator. ERB recommends that only students with an IEP, Section 504 plan, or a clinical diagnosis be allowed this accommodation. Calculator accommodations are appropriate for Part 1 and Part 2 of the Mathematics Subtest only.

Impact

If your school permitted calculator use when it was not appropriate, ERB requests that you follow these procedures:

1. Notify ERB immediately by emailing CTPOperations@erblearn.org.
2. You may choose to retest your students. Doing so requires you to pay an additional fee for each retested student.
3. If you elect to not retest, ERB will provide a written letter documenting the fact that, because the subtest(s) was administered under nonstandard procedures, the results should be interpreted with caution.

Thank you for continuing to turn to ERB for your assessment needs.



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